

**Application for**

**Employment**

Do Space

is an Equal

Opportunity Employer and

is committed to excellence

through diversity.

Please print or type. The

application must be fully

completed to be

considered. Please

complete each section,

even if you attach a

resume.

**Personal Information**

Name

Blaine Smith

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Address  186 Crestmont Drive |  | City  Council Bluffs | State | Zip |
| Iowa | 51503 |
| Phone Number | Mobile Number | Email Address  Smith.Blaine1993@gmail.com |  |  |
| 402-616-3570 |
| Are you a US citizen or authorized to work in the US? | | Are you currently or have you ever been in the armed forces?  Yes / current Yes / former No | |  |
| Yes No | |
| Have you ever been convicted of a felony? If yes, please provide additional details. | | | |  |

Yes

No

Age, if under 19.

How did you hear

about this

position?

Robert Dobyns, Coworker

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position** |  | |  | |
| Position You Are Applying For |  | Available Start Date  As Soon As Possible |  | Desired Pay |
| Director of Community Learning |  |  | Negotiable |
| Employment Desired |  |  |  |  |

Full Time

Part Time

Seasonal/Temporary

Hours Available

No Preference M\_\_7am - 4pm T\_\_7am - 4pm W\_\_7am - 4pm T\_\_7am - 4pm F\_\_7am - 4pm S\_\_\_\_\_\_\_\_ S\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
| **Technology Skills** | | | | |
| Please list your technology skills, citing specific hardware and software systems you are comfortable with. Please feel free to elaborate in your cover letter or resume. | | | | |
| Word, excel, Atlassian tools, GitHub, I am comfortable with Windows and I am decent with Mac. With Mac it is as simple as making a search for your question. | | | | |
| **Education (starting with most recent)** | | | | |
| School Name | Location | Years Attended | Degree Received | Major |
| Iowa Western Community College | Council Bluffs, IA | 2 | Associates of Applied Science | Application and Web Programming |
| Bellevue University | Bellevue, NE | Present | N/A | Software Development |
|  |  |  |  |  |

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| --- | --- | --- | --- | --- |
| **Employment History (starting with most recent)** | | | |  |
| **Employer (1)**  Proxibid | | Job Title  IT Administration Intern | | Full Time / Part Time |
| Part time |
| Work Phone  (877) 505-7770 |  | Start Date  March 2018 |  | End Date |
|  |  | Current |
| Address  4411 S 96th St, Omaha, NE 68127 |  | City | State | Zip |
|  | Omaha | Nebraska | 68127 |

Reason for leaving (please be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

QA/Software developer - Creating and testing automation scripts to test the finished website. Creating new functional features to later be implemented into the website and used by customers.

I then transferred over to the IT Administration side where I procured company supplies, corrected computer issues. Maintain inventory while also retrieving lost inventory. I was also in charge of onboarding new hires and offboarding terminations throughout the company.

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| --- | --- | --- | --- | --- |
| **Employer (2)**  Family Fare |  | Job Title  Produce Clerk |  | Full Time / Part Time |
|  |  | Part time |
| Work Phone  (712) 322-4326 |  | Start Date  December 2016 |  | End Date |
|  |  | March 2018 |
| Address  1801 Valley View Dr, Council Bluffs, IA 51503 |  | City | State | Zip |
|  | Council Bluffs | Iowa | 51503 |

Reason for leaving (please be specific)

I left Family Fare once I acquired an internship with Proxibid.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Clean and maintain the produce to retain the highest possible quality of fresh food. Prepare precut foods as well as maintain inventory and removing old produce.

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| **Employer (3)** | Job Title | | Full Time / Part Time |
|  | |  |
| Work Phone | Start Date | | End Date |
|  |
| Address | City | State | Zip |
|  |  |

Reason for leaving (please be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employer (4)** |  | Job Title |  | Full Time / Part Time |
|  |  |  |
| Work Phone |  | Start Date |  | End Date |
|  |  |  |
| Address |  | City | State | Zip |
|  |  |  |  |

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

|  |  |
| --- | --- |
| May we contact your present employer? | Did you complete this application yourself?  Yes No |
| Yes No |
| If you did not complete this application yourself, who did? | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Professional References** |  |  |  |
| Name | Title / Relationship | Company | Phone |
| Jesse Tomair | Ex-Coworker | Hayes & Associates, L.L.C | 402-812-1584 |
| Kathryn Nichols | Coworker | Proxibid | 402-212-8014 |

|  |  |
| --- | --- |
| **Please Read Carefully** | |
| In exchange for the consideration of my job application by Community Information Trust, I agree that:  Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Community Information Trust practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Community Information Trust, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned. If employed, I understand that  Community Information Trust may end the employment relationship at any time, without specified notice or reason. I understand that Community Information Trust may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.    I authorize investigation of all statements contained in this application including a background check. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give Community Information Trust permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release Community Information Trust from any liability as a result of such contract. | |
| Name (Please Print)  Blaine Smith | Signature |
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| Date  2-20-2020 |
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